



## TERRE HAUTE PHYSICAL THERAPY FINANCIAL & CANCELLATION POLICY

We are committed to providing you with the best possible care. If you have medical insurance we are here to help you receive your maximum allowable benefits. In order to achieve this goal we need your understanding of our payment policy. As a courtesy, we will contact your insurance provider to determine your benefits. However, the insurance company will not guarantee the information given. Therefore, this information is only an estimate of your coverage and could be subject to change.

Any co-pays, co-insurance, or deductibles are due at the time of service. We accept cash, check, MasterCard, Visa and Discover.

We understand that temporary financial problems may affect timely payment of your account. If such problems do arise, we encourage you to contact us promptly for assistance in the management of your account balance.

Our office requires a 24 hour notice for the cancellation of an appointment. You can call and leave a message on our answering machine if it is after business hours. We do realize conflicts with work, unexpected illness and other activities may require you to call and reschedule. However, there will be a \$40 charge for a missed appointment without 24 hour notification to the office. If you miss 2 or more appointments without notice we may elect to discontinue your therapy.

\*I have read and understand the above policies.

\*I have received a copy of my HIPAA privacy rights and understand my rights as a patient.

\*SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_