

## TERRE HAUTE PHYSICAL THERAPY, PC

## Patient Privacy Rights

Terre Haute Physical Therapy has a legal duty to comply with the privacy regulations set by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). We are required to do so because we transmit health information by electronic media; including electronic claims to Medicare and Anthem.

We may use or disclose a patient's information for the purposes of treatment, payment, or other routine health care operations. For example, we may send a letter summarizing your physical therapy management to your physician. Your insurance company may request information before they will make a payment on your account. This information may include the physical therapy evaluation, plan of treatment, daily notes, and physician's referral/prescription. Electronic claim submissions include your name, SSN, diagnosis, etc.

- 1. You have the right to request restrictions on certain uses and disclosures of your health information.
- 2. You have the right to request and obtain copies of your medical and pertinent financial records and to request changes if appropriate.
- 3. You have the right to receive an accounting of how your health information was used.
- 4. You have the right to receive confidential communications from Terre Haute Physical Therapy.
- 5. You have the right to file a complaint if you believe your privacy rights have been violated. This may be filed, in writing, to Ashley Matchett at the address below. If the matter is not handled to your satisfaction it may be directed to the center for Medicare and Medicaid services.
- 6. Terre Haute Physical Therapy and its staff are prohibited from any retaliation against an individual for filing a complaint.

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